

**BOARD OF DIRECTORS MEETING**

Thursday, December 14, 2023 – 3:00 to 5:00 p.m.

**Log-in:** <https://csudh.zoom.us/j/85617918557>

**Or Dial-in:** (669) 900-6833 **Meeting ID:** 856 1791 8557

**BOARD OF DIRECTORS' MEETING MINUTES**

**Members Present:** Tranitra Avery; Jeremy R. Brown; William Franklin, Ph.D.; Fran Fulton; Nicole Harper Rawlins; Del Huff; Rama Malladi, Ph.D.; Thomas Norman, Ph.D.; Thomas A. Parham, Ph.D.; Sheri Repp-Loadsman; Sheree Schrager, Ph.D.; Michael Spagna, Ph.D.; Deborah Wallace; and Pat West

**Members Absent:** David Gamboa; Edgar Mejia-Alezano; and Myla Rahman

**Staff and Guests:** Judith Aguirre, Andy Alvarez; Jonathan Canton; Eduardo Fimbres; Gillian Fischer; Jeanell Flores; Ryan Heredia; Dakota Hughes; Tony Jake, Ph.D.; Xiao Liu; Chris Manriquez; Jeremiah Miller (Aramark); Maria Montejó; Bobbie Porter, Ph.D.; Pablo Ragonese; Cherisse Ross; Eva Sevcikova; and Gersan Urraca.

**I. Call to Order – Board Chair Nicole Harper Rawlins**

Meeting called to order at 3:02 P.M.

**II. Approval of Meeting Agenda**

Wallace moved, and Norman seconded. Motion carried.

**III. Approval of Meeting Minutes**

Norman moved, and West seconded. Motion carried.

**IV. Public Comment**

No comments from members of the public.

**V. University President's Report – President Parham**

President Parham report on the current climate of the state of California's budget of California budget and what it means for CSUDH's budget and revenues. President Parham added that we will have a better sense of budget outlook next month. President Parham emphasizing that despite the budget challenges experienced last year, Governor Newsom is committed to higher education and CSUDH.

**VI. Officer and Committee Reports**

**A. Chair of the Board – Nicole Harper Rawlins**

Harper Rawlins reported that she attended the Presidential Distinguished Lecture Series featuring Karen Bass, Mayor of Los Angeles. Harper Rawlins added that, during at closing of this event, it was announced that essential documents and artifacts from Mayor Bass's time as Speaker of the California State Assembly and Chair of the Congressional Black Caucus will be housed in the CSUDH university library's Gerth Archives and Special Collections, titled The "Karen Bass Collection." This collection will provide students, faculty, and members of the community with the opportunity to engage in scholarly research and allow access to these historical and transformational documents.

Harper Rawlins reported that, moving forward, TAP Board of Directors meetings will be held in-person to allow members to enhance communications; improve relationship-building and board cohesion; and encourage more opportunities for formal and informal feedback. Harper Rawlins announced that in support of Edgar Mejia-Alezano, TAP board member and President of Associated Students, Inc. (ASI) and his ASI team's engagement efforts, CSUDH's ASI Night with the LA Kings will take place January 22, 2024, at 7:30 pm, at Crypto.com Arena. Harper Rawlins added that this event is open to all and a great opportunity for the campus to come together.

**B. Audit Committee – Dr. Tony Jake**

Dr. Jake reported that TAP is delayed in completing its financial statements and single audit for FY 2022-2023. Jake reported that previous auditor CliftonLarsenAllen (CLA) is helping TAP make needed corrections to the audit. Jake added that TAP cannot provide an estimated time on how long it will take for CLA to review submitted materials and for CohnReznick, current auditor, to complete TAP's financial statements and single audit. Jake stated that we will continue to update board members on TAP's progress.

**C. Executive Director – Tranitra Avery**

Avery introduced Gersan Urraca, TAP's new procurement and contracts manager, to board members; and welcome back Cherisse Ross, TAP's controller, who returned last month from maternity leave. Avery acknowledged Martha Raphael Sepulveda, HR manager of TAP, and Lea Medina, interim accounting manager who supported TAP while Ross was on-leave. Avery reported that Suellen Martensson joined TAP last June to oversee procurement and contract management. Avery update board members on TAP's progress to implement recommendations that appeared in recent advisory audit and property assets audits, both of which were conducted by California State University (CSU). Avery reported that the remaining portion of her update will be shared during the closed-door session of this board meeting.

**IV. Informational Items**

**A. Urban Mosaic Food Company**

Jeremiah Miller, Aramark's Concept Innovation Manager, updated board members on Urban Mosaic's dining program at CSUDH, including marketing, social media, and student engagement efforts; financial progress; and increased satisfaction rates from recent voice of community (VOC) surveys. Miller added that leaders from Aramark and CSUDH continue to hold weekly meetings; recent onsite leadership changes at Aramark; and catering operational process updates, including improved customer and staff satisfaction and smoother operational execution from Urban Mosaic.

**B. CSUDH Capital Project Update – VP Deborah Wallace**

Wallace updated members on the CSUDH Capital Project, reporting that the state of California's FY 2021-2022 budget included \$60 million earmarked for CSUDH, to help fund campus revitalization efforts. Wallace reported on the progress of campus expansion projects including Affordable Student Housing, Phase IV; Dining Commons, CSUDH's first dedicated dining facility with a capacity of 315 and will include indoor and outdoor seating; and the student health wellness center which will include a running track, two basketball courts, a wellness center, and pool renovation.

Wallace reported on progress of building campus systems, infrastructure, and renovation projects. Wallace reported on projects in various stages of planning, including Public, Private (P3) w/Southern CA Tennis Association; Dymally Institute and Student Cultural Center; and relocation of Orthotics and Prosthetics (O&P) to CSUDH.

V. Financial Update

A. Statements of Operations, as of October 31, 2023

Ross presented statements of operations, which were distributed to board members in advance of this meeting.

VII. Closed Session

Meeting ended at 4:48 p.m., after which only board members held a closed-door session.